

June 1, 2009

NOTICE FOR CONSULTING SERVICES

THE CITY OF FRESNO IS INVITING CONSULTANTS TO SUBMIT
“STATEMENTS OF QUALIFICATIONS” FOR

**A FEASIBILITY STUDY OF THE INSTALLATION OF A NEW LIQUEFIED NATURAL
GAS GENERATION FACILITY**

The City of Fresno (City) is requesting Statements of Qualifications (SOQ) from qualified engineering firms for the preparation of a feasibility study for the installation of a new liquefied natural gas (LNG) facility to be installed at the Fresno/Clovis Regional Wastewater Reclamation Facility. The study will contain a financial analysis including the construction costs and ongoing financial sustainability. The study will include a location and required utilities analysis. Also included will be the determination of all necessary permits and all governmental requirements. The final item to be included will be determining the required natural gas quality feeding the facility. The desired facility will be able to produce approximately 10,000 gallons of liquefied natural gas daily.

The new liquefied natural gas facility will be located at 5607 W. Jensen Avenue, Fresno Ca. It is the goal of the City of Fresno and the Public Utilities Department to obtain the services of an engineering firm that has experience in designing and or operation of LNG facilities. The Public Utilities Department requires the services of a consultant to ensure the appropriate level of investigation is conducted prior to the commitment of constructing an LNG facility.

The proposal should be brief and should include the following:

1. Key staff resumes highlighting recent project experience. Any sub consultants required to complete the work should also be listed.
2. Any experience with LNG facility design and operation of should be listed.
3. Listing of responsible Project Manager including a resume.
4. Listing of client references associated with similar completed projects would be desirable.

The proposed schedule for hiring the Consultant is as follows:

- SOQ's submitted to City – by 5 p.m. June 19, 2009
- Interviews of top candidates – beginning July 6, 2009
- Choose Engineering Firm – July 13, 2009

Professional consultant services are individually selected for a specific project based upon experience of the consultant, special knowledge of the subject matter, ability to perform the services in the time allowed, record of success on similar work, ability to operate well in the necessary discussions, presentations, coordination and cooperation related to the project, as well as fees to be paid. Ultimately the consultant selected will be the firm evaluated to provide the best overall value to the City.

The City reserves the right to accept or reject any or all proposals and may select, and negotiate with one or more respondents concurrently. The City reserves the right to make the selection of a respondent based on any or all factors of value, whether quantitatively identifiable or not, including, but not limited to, the anticipated initiative and ability of the respondent to perform the services set forth herein.

Each firm submits a Statement of Qualifications package at its own risk. No compensation will be due any firm for preparation of a written SOQ. The City can cancel the project at any time without consequence.

Consultant selection shall be in accordance with established City Consultant selection policy. Fresno Municipal Code Section 4-109 provides for a local preference to local firms as defined in said section.

The minimum insurance requirements for this project will be professional liability insurance (errors and omissions) with limit of liability of not less than \$1,000,000 and commercial general liability of not less than \$1,000,000. The City's standard contract will be used which includes a conflict of interest statement, and completion of a statement of economic interest. Copies of the City's Standard Contract, Local Preference and Consultant Selection Policies are available on request. The actual insurance limits may be adjusted during negotiation; however the minimums will remain at \$1,000,000.

The City of Fresno hereby notifies all respondents that no person shall be excluded from participation in, denied any benefits of, or otherwise discriminated against in connection with the award and performance of any contract on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, sexual orientation, ethnicity, status as a disabled veteran or veteran of the Vietnam era.

Regulated Communication in City Procurement Process Ordinance

The Regulated Communications in City Procurement Process Ordinance (Article 6, Chapter 4 of the Fresno Municipal Code) became effective May 7, 2004. With certain specified exceptions, the Ordinance provides that no Respondent, Bidder, Proposer (as the case may be) shall initiate, engage in, or continue any communication to or with any City elected official concerning or touching upon any matter which is the subject of this competitive procurement process.

Any Respondent, Bidder, Proposer or elected official (as the case may be) who initiates, engages in, continues in, or receives any regulated communication shall file the written disclosure required by the Regulated Communications in City Procurement Process Ordinance.

Any Respondent, Bidder, or Proposer violating the Regulated Communications in City Procurement Process Ordinance may be disqualified from participating in this procurement process and/or determined to be non-responsible. Additionally, the City may set aside the award of a contract, prior to its execution, to a party found to have violated the Ordinance.

Note: The full text of Fresno Municipal Code Chapter 4, Article 6 may be obtained at the City Clerk's office and may be viewed on the City's website at <http://www.fresno.gov>, reference from there **the "Bid Opportunities" link under the "For Business" heading, "Other Purchasing Information,"** and then **"Mayor/Council Communications Ordinance"**. Additional information can be found under the "FREQ ASK QUESTIONS" on the same page.

Debarment

A respondent who has been determined by the Council to be non-responsible may be debarred from bidding or proposing upon or being awarded any contract with the City or City of Fresno Redevelopment Agency, or from being a subcontractor or supplier at any tier upon such contract, in accordance with the procedures in Resolution 2003-130 adopted by Council on April 29, 2003. The initial period of any such debarment shall not be less than one year or more than three years. A respondent may request a hearing, in accordance with Resolution 2003-130, upon receipt of a notice of proposed debarment from the City Manager or his/her designee. A copy of the Resolution may be obtained from the City Clerk's Office, 2600 Fresno Street, Fresno, California 93721.

If your firm is interested in participating with this project, five (5) copies of your statement of qualifications must be submitted and received by Kevin Norgaard of the Public Utilities Dept. no later than 5:00pm on Thursday, June 19, 2009. The City will be utilizing a standard City Consultant Agreement and no exceptions to the agreement will be made. A copy will be made available to you during the interview process.

Should you have any questions, please feel free to call me at (559) 621-5297.

Sincerely,

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