

NEWARK HOUSING AUTHORITY

**REQUEST FOR PROPOSALS
12-S-046 – R1
PROPERTY MANAGEMENT SERVICES**

The Newark Housing Authority (NHA) is soliciting proposals from qualified property management companies to provide property management services at its Branch Brook Park facility, a project based housing choice voucher/Section 8 site. The contract term will be for three (3) years, with two (2) one-year options to renew at the sole discretion of the Newark Housing Authority.

Interested property management companies with recent, demonstrated ability to perform comparable work are invited to obtain a copy of the full RFP at www.newarkha.org or from Cheryl Goins, Newark Housing Authority, Contracts Division, 500 Broad Street, 5th Floor, Newark, New Jersey 07102, telephone: (973) 273-6426.

A pre-proposal conference is scheduled for Thursday, January 24, 2013 at 2:30 p.m. at the address noted above.

An original and four (4) copies, plus one (1) electronic version of the response, on a CD or flash drive, in MSWord or .pdf format, to this RFP shall be received no later than 3:00 pm on Friday, February 22, 2013, as follows:

NEWARK HOUSING AUTHORITY
Attn: Cheryl Goins, Contracts Division
500 Broad Street, 5th Floor
Newark, New Jersey 07102

All responses shall be clearly marked **"RFP #12-S-046 – R1, PROPERTY MANAGEMENT SERVICES - Branch Brook Park."**

Respondents are required to comply with the requirements of NJSA 10:5-31 et seq. and NJAC 17:27 (PL 1975 c 127 Affirmative Action). All respondents must also comply with 24 CFR 85.36.

The NHA reserves the right to accept any and all qualifications, or to waive any minor informality contained in the proposals and the right to reject any and all proposals. No proposal shall be withdrawn for a period of one hundred twenty (120) days subsequent to the due date of this RFP, without the prior written consent of the NHA.

**NEWARK HOUSING AUTHORITY
KEITH D. KINARD
EXECUTIVE DIRECTOR**