

**HARFORD COUNTY PUBLIC SCHOOLS  
102 South Hickory Avenue  
Bel Air, Maryland 21014**

**RFP ANNOUNCEMENT**

RFP TITLE: **Web Hosting Services**

RFP NUMBER: 18-DSP-007

RFP DUE DATE AND TIME: January 18, 2018, 2:30 pm local time

PLACE OF RFP OPENING /  
RFP MAILING ADDRESS: Purchasing Office  
Harford County Public Schools  
Administration Building, 3<sup>rd</sup> Floor  
102 South Hickory Avenue  
Bel Air, Maryland 21014

PURCHASING AGENT: Denise Semenkow  
410.809.6040  
[Denise.Semenkow@hcps.org](mailto:Denise.Semenkow@hcps.org)

QUESTIONS DUE DATE AND TIME: Questions must be emailed to [denise.semenkow@hcps.org](mailto:denise.semenkow@hcps.org) no later than 2:30 pm local time on January 5, 2018.

PRE-PROPOSAL CONFERENCE: December 21, 2017, 10:00 am local time  
Harford County Public School, 3<sup>rd</sup> Floor, Purchasing Conference Room  
102 South Hickory Avenue  
Bel Air, MD 21014

ADDENDUM ISSUED: No later than January 12, 2018

TIMELY DELIVERY OF RFP  
DOCUMENTS: Proposals must be received in the Purchasing Office before the opening. Offerors are reminded that not all special delivery carriers guarantee delivery to 102 S. Hickory Avenue, Bel Air, MD 21014 prior to 2:30 pm local time.

Proposals dropped off at the 1<sup>st</sup> floor reception area may not reach the 3<sup>rd</sup> floor at the appointed time of the proposal opening. It is the Offeror's responsibility to ensure that the proposal reaches the 3<sup>rd</sup> floor.

Proposals shall be submitted in a sealed envelope bearing on the outside the name and address of the Offeror, the title and number of the RFP, and the RFP opening date.

INCLEMENT WEATHER If Harford County Public Schools Administrative Offices are closed on the day the proposal is DUE, that proposal will be due at the same time the next day the Administrative Offices are open.

Offerors may obtain the RFP Documents by downloading the information at our website: [www.hcps.org/departments/BusinessServices/purchasing.aspx](http://www.hcps.org/departments/BusinessServices/purchasing.aspx). Offerors shall continue to check the HCPS website for possible addenda to the RFP prior to the Proposals due date.

**LATE PROPOSALS WILL BE REJECTED AND RETURNED UNOPENED**

***Anti-Discrimination Statement***

The Harford County Public School System (HCPS) does not discriminate on the basis of race, color, sex, age, national origin, religion, sexual orientation, gender identity, marital status, genetic information, or disability in matters affecting employment or in providing access to programs to employees. Inquiries related to the non-discrimination policy of the Board of Education of Harford County should be directed to the Supervisor of Equity and Cultural Proficiency, 410-809-6065.