

**CITY OF SALEM, OREGON  
CONTRACTS & PROCUREMENT DIVISION**

**REQUEST FOR PROPOSAL**

**CONSULTANT OF RECORD (COR) FOR PLANS REVIEW, INSPECTIONS AND  
ENGINEERING PEER REVIEW AND CONSULTING SERVICES ON A CONTINUING  
SERVICE BASIS**

The Community Development Department of the City of Salem, Oregon is soliciting proposals from qualified Proposers in the following disciplines:

**DISCIPLINES**

- 01 RESIDENTIAL PLANS REVIEW SERVICES**
- 02 COMMERCIAL PLANS REVIEW SERVICES**
- 03 COMMERCIAL AND RESIDENTIAL INSPECTION SERVICES**
- 04 ENGINEERING PEER REVIEW AND CONSULTING SERVICES**

The City of Salem will receive sealed proposals at the Office of the Purchasing Administrator in the City Hall, Contracts & Procurement Division, 555 Liberty Street SE, Room 330, Salem Oregon 97301, until, but not after **4:00 p.m. (LOCAL TIME), December 29, 2010.**

The RFP documents are available from the Contracts & Procurement Division, Office of the Purchasing Administrator, 555 Liberty St. SE / Room 330, Salem, Oregon 97301, telephone 503-588-6136. Solicitation documents for this RFP may be reviewed at this office until the closing date or have the RFP documents mailed by submitting a request at [www.cityofsalem.net/BidRequest](http://www.cityofsalem.net/BidRequest).

**HUMAN RIGHTS:** It is the express policy of the City of Salem that no person shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity on the grounds of race, religion, color, national origin, sex, marital status, familial status or domestic partnership, age, mental or physical disability, sexual orientation, gender identity or source of income as provided by Salem Revised Code Chapter 97, Title VI of the Civil Rights Act of 1964 and other federal non-discrimination laws. The City's complete Title VI Plan may be viewed at [www.cityofsalem.net](http://www.cityofsalem.net). Contractor agrees to comply with all applicable requirements of federal, state and local civil rights and rehabilitation statutes, rules and regulations if awarded a contract by the City.

The City of Salem is an Equal Employment Opportunity Employer. The City will provide ADA accommodations upon request to the Contracts & Procurement Administrator.

**FIRST DATE OF SOLICITATION:** December 2, 2010

**RFP NO. 101086**  
**CLOSING: December 29, 2010**  
**4:00 p.m. (LOCAL TIME)**