



Physical and Electronic Security
Request for Proposal (RFP)

December 20, 2019

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Introduction

Beth Chaverim Reform Congregation (BCRC) is Hebrew for 'House of Friends'. We are the only Reform Jewish congregation in Loudoun County - located about 30 miles west of Washington, D.C. We welcome and meet the needs of families of diverse backgrounds. We offer a variety of services and programs to encourage participation on many levels.

A March 2019 Threat, Vulnerability and Risk Assessment revealed several areas of vulnerability requiring immediate mitigation at BCRC, in order to ensure that our facility is secured against possible threats. The mitigations planned to be accomplished during the period of performance include both physical improvements and electronic systems.

BCRC is soliciting proposals from qualified professional organizations, hereafter referred to as VENDOR(s), who specialize in providing security and protection services of superior quality, at competitive pricing, as described in the Statement of Work section of the Request for Proposal (RFP). The projects funded by this award will address these threats by strengthening our building's physical security, ability to control entry into the facility, and to monitor any activity in or around the building. They will also enable us to respond to emergencies or attacks through the use of alarms and communication systems.

BCRC reserves the right to accept, reject, modify, and/or negotiate any and all proposals received in conjunction with the RFP. It reserves the right to waive any defect or informality in the proposals on the basis of what it considers to be in its best interests. Any proposal may be rejected which BCRC determines to be incomplete, conditional, obscure, or has irregularities of any kind. BCRC reserves the right to award to the firm, or firms, which in its sole judgment, will best serve its long-term interest. This RFP in no manner obligates BCRC to the eventual purchase of any products or services described, implied, or which may be proposed, until confirmed by written agreement, and may be terminated by BCRC without penalty or obligation at any time prior to the signing of an Agreement or Purchase Order.

VENDORS in responding to this RFP may respond to all or part of the RFP and are encouraged to provide any additional information they believe relevant. VENDORS are encouraged to examine all sections of this RFP carefully, in that the degree of interrelationship between sections is high.

All questions concerning this RFP are to be directed to Seth Leventhal, President, at president@bcrcva.org.

1. Schedule

1.1 Announcement of RFP Publication, Request for Clarification, and Due Dates

- **RFP Released** 12/30/2019
- **Deadline for Request for Clarification** 1/17/2020, 11:59 PM
- **Proposal Due Date** 1/31/2020, 11:59 PM
- **In person or Teleconference Interviews** 2/3 - 2/7/2020
- **Estimated Contract Award** 2/10/2020

2. Qualifications

2.1 Minimum Qualifications

To qualify as a responsive VENDOR, the VENDOR must meet the following minimum qualifications:

- VENDOR must be the provider of or an authorized reseller for the hardware or services.
- VENDOR must have ordering and configuration through an internet portal, which can be customized or interfaced to meet the specific BCRC needs and include contract pricing.
- VENDOR must offer configure-to-order as an option for items in their catalog that includes customizable components.
- VENDOR must be licensed and bonded in the State of Virginia

After BCRC verifies that the minimum qualifications have been met, BCRC will award all or part of the requirements based on the level of the VENDOR's qualifications.

2.2 Proposal Documentation

Proposal documents detailing how the VENDOR proposes to meet the qualifications must include the following:

- **Brand Name**
 - VENDOR must state the brand name of hardware or services they are offering in the RFP. Vendors that represent more than one brand are not required to submit a separate proposal for each brand name. VENDORS must include in their proposal the brand name of hardware or services they represent and will sell under any resulting contract to BCRC or its customers.
- **Experience**
 - VENDOR must describe their experience in providing hardware and/or services. This includes their experience providing services.
- **Agent Reseller Usage**
 - If Agent Resellers are proposed, VENDOR must describe what hardware or services they will provide, how they are certified and licensed, how they are contractually bound to the contract terms and conditions, and how their sales will be accurately tracked and reported.

2.3 Interpretation or Correction of Proposal Documents

Any substantive interpretation or correction, or any change of the Proposal Documents, will be made by written Addendum. Addenda may be issued in writing by email, fax, mail, or other delivery method.

Interpretations or corrections of, or changes to, the Proposal Documents made in any other manner will not be binding, and VENDORS shall not rely upon such interpretations, corrections, or changes.

2.4 Acceptance of Proposal (Award)

BCRC intends (but is not bound) to award contracts to the successful responsive VENDORS, provided the Proposals have been submitted in accordance with the requirements of the Proposal Documents. BCRC retains the right to waive any informality or irregularity in any Proposal(s) and to accept the Proposal(s), which, in its judgment, are in its best interests whether or not they are the lowest cost.

2.5 Proposal Protest Procedures

A VENDOR protesting for any reason the Proposal Documents, an RFP procedure, the award of the contract, or any other aspect arising from or relating in any way to the process shall do so in writing. The written protest must be filed with BCRC within three business days of the event that gives rise to the protest and, in any event, no later than three business days after the date upon which Proposals are opened. The written protest shall include the name of the protesting VENDOR, a detailed description of the specific factual and legal grounds for the protest, copies of all supporting documents, and the specific relief requested.

3. RFP Requirements

3.1 Overview

BCRC is releasing this RFP to solicit responses from one or more experienced VENDORS that will provide responsible and lowest-possible-cost access to software, hardware, and technology services in various configurations for the purpose of securing the physical site and providing timely emergency response. This RFP covers Physical and Electronic Security Solutions, and similar products including upgrade components. The contract(s) will be awarded based on the VENDORS ability to meet the goals of the RFP and the requirements specified below.

3.2 Upgrade Main Entry/Exit Door

VENDOR shall provide and install security rated doors to reduce the risk of unauthorized or forced entry.

- Two sets of 2 doors each, standard office size.
- Curristain 6-Panel Embossed Doors or equivalent (see attachment 1).
- Unbreakable glass inserts required.

3.3 Upgraded Camera Surveillance

VENDOR shall provide and install upgraded CCTV cameras.

- 8 interior + 5 exterior cameras, surveillance system, box to lock DVD recorder, all wiring needed to install system and monitoring.
- Interior mounting – all cameras will be mounted securely.
- Exterior mounting – All exterior cameras should be installed with appropriate mounting.
- Enclosures and attachments to ensure cameras continue to function in all weather conditions.

3.4 Access Control System

VENDOR shall provide and install a comprehensive Access Control System to effectively control access of incoming persons.

- Technology selected must provide for ease of use for all members.
- System will be installed on one set of doors at front entry.
- System must be able to reliably verify identity of persons entering building and admit only authorized persons. System will provide ability to individually track incoming individuals.
- System will allow for remote unlocking to admit visitors upon screening by temple official and scheduled unattended unlocking of individual doors for periods of public access.
- System will emit a light and/or sound to alert the person that the door is unlocked and that they may proceed through the door.

3.5 Audible Alarms

The VENDOR shall provide and install audible alarms to monitor those exiting or improperly entering the facility. 2 exterior doors will be converted from general purpose entry/exit doors to emergency exit only, with audible alarm if persons make unauthorized entry or exit.

- Allow for alarms to be deactivated for scheduled periods of public access or for exit in case of emergency.
- Include signs to mark doors as emergency exit only.

3.6 Duress Alarms

The VENDOR shall provide and install duress alarm to give rapid response in the event of an emergency.

- “Panic button’ or equivalent to allow for call for rapid response for 2 rooms.
- Alarm will automatically call 911.

3.7 Emergency Mass Communication System

The VENDOR shall provide and install an internal mass communication system to enable rapid communication to and between classrooms to warn about an emergency and exterior mass communication to notify families.

- System will cover 20 rooms.
- System will include intercom (interior).
- Emergency notification for families (exterior) may be via app or text message and must be able to reach all member families.

3.8 Window Security Improvements

The VENDOR shall provide and install full scope window security improvements through application of reflective film.

- Film must cover 130 panes of glass.
- Film must be reflective to prevent line of sight.
- Should provide architectural appeal.
- May consider shatter resistant film.

3.9 Deadbolt Locks

The VENDOR shall provide and install deadbolt locks in dedicated rooms.

- Locks for 25 rooms.

- Must be ANSI grade 2 or better.

3.10 Perimeter Barriers

The VENDOR shall provide and install perimeter barriers to reduce the risks posed by vehicle attack around rear playground (100 linear feet).

- Sturdy steel bollard posts filled with concrete for extra strength or equivalent preferred.
- Bollards should be installed by anchoring in ground for strength.
- Must be spaced sufficiently close and to protect against vehicle attack.

4. Evaluation of Responses

4.1 Specifications and Requirements

The VENDOR demonstrates ability to provide full service offerings to customers.

4.2 Pricing Model

Consistently produces low prices for a variety of sample configurations within the specified product categories. Models that do not respond predictably to market fluctuations over time may be disqualified.

4.3 VENDOR Qualifications

Meets or exceeds all Proposer qualification requirements identified in the RFP and is able to demonstrate previous satisfactory performance in serving multiple accounts of comparable scope.

4.4 Evaluation Group

The evaluation of VENDOR capabilities will be performed by the BCRC Board, Security Committee, and evaluation panel specifically selected for this task.

Standard Color Options



Natural



Wheat



Cashew



Cabernet



Cocoa



Java

Printed colors are not exact, select final color from physical samples. Contact factory for color samples.

Custom Color Match

In-house custom color matching system can match virtually any color.



The look of wood with the strength of steel

CURRIStain doors are embossed with a plain sliced oak wood grain pattern and then factory finished with one of six standard colors or can be custom color matched which produces the look of real wood. A clear UV resistant top coat finish provides lasting protection for the stain system. Wood grain astragals and window kits are available to complete the package.

~~6-Panel Embossed Doors (E-6 and E6HG)~~

~~CURRIStain paneled doors are embossed with the true grain direction of genuine paneled stile and rail wood doors.~~

- ~~• 707 Series construction carries a fire rating up to three hours under Underwriters Laboratories or Warnock Heresy~~
- ~~• Panel doors are available in a polystyrene core only~~
- ~~• Doors are 1-3/4 inch thick with 18 gauge galvanized steel face sheets wood grain embossed .005 inch deep~~
- ~~• Edges of the door are available with the same standard bevels of a wood door with the precision machining and handing of a steel door~~
- ~~• Maximum door width: 3'0"
Maximum height: 7'0"~~
- ~~• Window preparations are available~~
- ~~• Hinge preparation may be 4-1/2 inch or 5 inch, handed in either standard weight (.134) or universal 4-1/2 inch hinge preparation~~
- ~~• Lock preparations are limited by the size of the rail only~~

