

CITY OF BOZEMAN, MONTANA

**REQUEST FOR PROPOSALS
FOR**

MANDEVILLE PROPERTIES LAND USE PLANNING

JANUARY 2012

Request for Proposals for **Mandeville Properties Land Use Planning** will be received by the Bozeman City Clerk's Office, Bozeman, Montana, at the office in City Hall, 121 North Rouse, Suite 102, Bozeman, Montana, until **5 p.m. on Friday, February 10, 2012.**

The City of Bozeman (City) requests proposals for professional consulting services for the preparation of a development study and final report, in accordance with the requirements specified herein. Services shall include, but may not be limited to 1) Real Estate Market Analysis; 2) Conceptual infrastructure (with cost estimates) and site plan; 3) Financial Feasibility Study; and 4) Final Report with development strategies consistent with the approved plan and approach for economic development.

It is the City's intent to select a single firm to accomplish and/or supply all services outlined in this Request for Proposal (RFP).

Request for proposals must be received before 5 p.m. Friday, February 10, 2012.

Electronic submittals: One electronic pdf of the proposal must be e-mailed no later than 5 p.m. on Friday, February 10, 2012 to:

E-mail address:

agenda@bozeman.net

Subject: Attention City Clerk – MANDEVILLE PROPERTIES PROPOSAL, City of Bozeman

Hard Copy submittals: Proposals can be mailed or hand delivered to:

City of Bozeman

City Clerk

MANDEVILLE PROPERTIES PROPOSAL, City of Bozeman

121 North Rouse Ave.

P.O. Box 1230

Bozeman, MT 59771

Responses received after **5 p.m.**, on **Friday, February 10, 2012** will not be considered.

In order to ensure a fair and objective RFP process and evaluation, all questions and inquiries related to this RFP shall be addressed in writing to agenda@bozeman.net, Subject: **Attention**

City Clerk – QUESTION ON MANDEVILLE PROPERTIES PROPOSAL, City of Bozeman.

The deadline for written questions is **5 p.m. on Wednesday, January 18, 2012**. Offers contacting any other employee without prior written consent risk elimination of their proposal from further consideration.

Full and detailed specifications may be obtained at the office of the City Clerk, City Hall, 121 North Rouse, Suite 102, Bozeman, Montana 59771, telephone number (406) 582-2320, by e-mail at agenda@bozeman.net, or downloaded at www.bozeman.net under the business tab, RFP/BID drop down.

Each entity submitting under this notice shall include a provision affirming in writing the submitting entity will not discriminate on the basis of race, color, religion, creed, sex, age, marital status, national origin, or because of actual or perceived sexual orientation, gender identity or disability in the exercise of contract should it be awarded to that entity. Each entity submitting under this notice shall also recognize in writing the eventual contract will contain a provision prohibiting discrimination as described above and this prohibition on discrimination shall apply to the hiring and treatment of the Contractor's employees and to all subcontracts.

The City of Bozeman reserves the right to reject any and all bids, and to waive any informality in the bids received.

The CITY OF BOZEMAN is required to be an Equal Opportunity Employer.

DATED at Bozeman, Montana, this 4th day of January, 2012.

Stacy Ulmen, CMC
City Clerk

Legal Ad

Publish: Sunday, January 8th, 2012
Sunday, January 29th, 2012