



# CITY OF HOUSTON

Administration & Regulatory Affairs Department  
Strategic Purchasing Division

ANNISE D. FARRELL  
Mayor

Calvin D. Wells  
City Purchasing Agent  
P.O. Box 1562  
Houston, Texas 77251-1562

F. 832.393.8755  
<https://purchasing.houstontx.gov>

February 3, 2011

**SUBJECT:** Letter of Clarification No. 4  
HUD Housing & Community Development Programs  
Consulting Services for the Housing and Community  
Development Department

**REFERENCE:** RFP No.: S29-T23832

**TO:** All Prospective Respondents

This Letter of Clarification is issued for the following reasons:

• **To revise the above referenced solicitation as follows:**


1. The due date has been extended to Friday, February 11, 2011 at 2:00 p.m. CDST.

When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. It is the responsibility of the respondent to ensure that it has obtained all such letter(s). By submitting a proposal on this project, respondents shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into their proposal.

If you have any questions or if further clarification is needed regarding this solicitation, please contact me.

Sincerely,

*Douglas Moore*

 Douglas Moore  
Division Manager  
City of Houston Strategic Purchasing Division  
832-393-8724

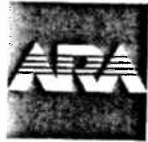
Attached Revised Page: 1

**END OF LETTER OF CLARIFICATION NO. 4**

*Partnering To Better Serve Houston*

Council Members: Brenda Stardig Jarvis Johnson Anne Clutterbuck Wanda Adams Mike Sullivan Al Hoang Oliver Pennington Edward Gonzalez  
James G. Rodriguez Stephen C. Costello Sue Lovell Melissa Noriega C.O. "Brad" Bradford Jolanda "Jo" Jones **Controller: Ronald C. Green**

City of Houston



Administration &  
Regulatory Affairs

**CITY OF HOUSTON, TEXAS**  
**NOTICE OF REQUEST FOR PROPOSAL (RFP)**  
**SOLICITATION NO.: S29-T23832**

**STRATEGIC  
PURCHASING DIVISION**  
**"PARTNERING TO  
BETTER SERVE  
HOUSTON"**

**NIGP CODE:**

**918-27**

**SOLICITATION DUE  
DATE/TIME:**

**February 4<sup>th</sup>, 2011 at 2:00 P.M., CST**

**SUBMITTAL LOCATION:**

**City Secretary's Office  
City Hall Annex, Public Level  
900 Bagby Street  
Houston, Texas 77002**

**DESCRIPTION:**

**HUD HOUSING & COMMUNITY DEVELOPMENT  
PROGRAMS CONSULTING SERVICES**

**PRE-PROPOSAL  
CONFERENCE:**

<i>Date</i>	<i>Time</i>
January 13, 2011	10:30 A.M.

<i>Location</i>
SPD, 901 Bagby, Conference Rm. 1 (Lower Level), Houston, TX 77002

In accordance with T.L.G.C. § Chapter 252, competitive sealed Proposals for the services specified will be received by the City Secretary's Office of the City of Houston at the above specified location, until the time and date cited. Offers must be in the actual possession of the City Secretary's Office on or prior to the time and date, and at the location indicated above. Late offers will not be considered.

Offers must be submitted in a sealed envelope or package with the Solicitation Number and the Offeror's name and address clearly indicated on the envelope or package. All offers must be completed in ink or typewritten. Additional instructions for preparing an offer are included in this Solicitation.

**OFFERORS ARE STRONGLY ENCOURAGED TO CAREFULLY READ THE ENTIRE SOLICITATION**

**Solicitation Contact Person:  
Douglas Moore**

Name

**Douglas.Moore@houstontx.gov**

E-Mail Address

City Purchasing Agent

12/31/10

Date