

City of
ALTUS

Altus, OKLAHOMA 73521 - (580) 477-1950

MAYOR
DAVID WEBB

CITY ADMINISTRATOR
ROBERT A. STEPHENSON

**A PROUD HERITAGE
A PROMISING FUTURE TO SHARE!**

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Date: 21 September 2011

“The city of Altus is soliciting the professional services of a firm to assist the city in comprehensive review, study and analysis of its electric utility rate structure. The scope of services will include those typically anticipated when conducting these type services, and at minimum shall require gathering and organizing city’s historical utility billing, revenue, revenue demand, and costs of service data for analysis. The deliverable of any resulting contract shall be a final report to include recommendations pertaining to potential changes, adjustments or restructuring of City’s utility tariff structure, rates and fees.

The City owns and operates utility systems including electrical distribution, water treatment and distribution and wastewater collection and treatment. It is anticipated the primary study will be confined to a study of the rate structure of the city’s electric system with approximately 9700 connected meters within a 20 square mile area. Demand and sales data for FY 2010-2011 show a system peak demand in excess of 62 (sixty two) megawatts and annual sales in excess of 224 (two hundred twenty four) MWh. Firms with proven and effective experience in more than electric utility studies should so state in their submittals.

Interested firms should include a list of completed rate studies of a similar nature, scope results and references. History should include the customer, connected meters, scope of project or study and relevant results. Additionally firms should provide an anticipated time to start and complete the study if selected. All submissions shall be bound, provided in five copies and Addressed to City of Altus, Attn: Robert Stephenson, City Administrator, 509 South Main, Altus, Ok 73521. Closing date for this solicitation is 3:00 PM, 11 October 2011. If you have questions please contact Linda Mutchler, Purchasing Department, 580.481.2274 or Linda Walker, Executive Assistant at 580.481.2202. Submittals received after that time and date will be returned unopened.”

Sincerely

Robert Stephenson
City Administrator, Interim

MAILING ADDRESS: 509 S. MAIN – ALTUS, OKLAHOMA 73521