



Greater Saskatoon Catholic Schools REQUEST FOR QUOTATION

Corporate Services
 420 – 22nd Street East
 Saskatoon SK S7K 1X3 Canada
 Phone: (306) 659-7018
 Fax: (306) 659-2011
 Website: www.gscs.ca

THIS IS NOT AN ORDER

INSTRUCTIONS AND CONDITIONS

PLEASE INSERT YOUR COMPANY INFORMATION HERE

«Address»

1. QUOTATIONS ARE TO BE SUBMITTED ON THIS FORM UNLESS OTHERWISE INDICATED.
2. BIDDERS ARE RESPONSIBLE TO INQUIRE, IN WRITING, ABOUT ANY REQUIREMENTS OF THIS RFQ THAT NEEDS CLARIFICATION. RESPONSES WILL BE PROVIDED BY WRITTEN ADDENDA TO ALL BIDDERS.
3. QUOTATIONS RECEIVED AFTER THE CLOSING DATE AND TIME WILL NOT BE CONSIDERED.
4. MARK CLEARLY ALL ALTERNATES OFFERED. SPECIFY DIFFERENCES AND INCLUDE FULL PARTICULARS. SUITABILITY OF ALTERNATES WILL BE DETERMINED BY THE GSCS DURING THE EVALUATION PROCESS.
5. SHOW RELEVANT QUANTITY DISCOUNT BREAKS AND APPLICABLE PRICES.
6. ALL LABOUR CHARGES MUST BE QUOTED AS A SEPARATE ITEM.
7. ALL OTHER CHARGES INCLUDING PACKAGING, HANDLING, OR DOCUMENTATION WILL NOT BE PAID UNLESS SPECIFIED HEREON.
8. IF UNABLE TO BID, PLEASE RETURN THIS FORM AND INDICATE THE REASON.
9. ANY AND ALL QUOTES MAY BE ACCEPTED OR REJECTED IN WHOLE OR IN PART.
10. IF PRICES ARE NOT STATED IN CANADIAN FUNDS, PLEASE SPECIFY THE CURRENCY ON THIS QUOTATION.

DATE	REFERENCE #	CONTACT	YOUR QUOTATION MUST BE RECEIVED IN OUR OFFICE PRIOR TO 2 P.M. LOCAL SASKATCHEWAN TIME ON:	QUOTATION CLOSING DATE/TIME
March 18, 2017	RFQ #LS-516.031617	Laurier Langlois		April 3, 2017

ITEM	QUANTITY	UOM	CATALOGUE NUMBER / DESCRIPTION	UNIT PRICE	TOTAL
			REQUEST FOR QUOTATION GSCS is requesting quotations for the provision of a Data Collection and Analytics Solution as identified in Appendix B. RFQ Appendices include: APPENDIX A – Additional Instructions APPENDIX B – Desktop and Laptop Pricing Sheet Appendix C – Contract for Services Template		

• Continued on Page 2
Request For Quotation No.

Note: Submissions of Quotations via email, hand delivery or courier are acceptable. Notwithstanding the foregoing GSCS reserves the right to request an unaltered electronic version of the Quotation after the closing date and time. All Quotations shall be date and time stamped upon receipt by Corporate Services. In the case of a date and/or time dispute, Corporate Services' date and time clock will govern.

→ ALL INFORMATION BELOW SHOULD BE COMPLETED ←

<p>CANADIAN SUPPLIERS MUST SPECIFY</p> <table style="width: 100%;"> <tr> <td style="width: 50%;"><u>DUTY</u></td> <td style="width: 50%;"><u>GOODS AND SERVICES TAX</u></td> </tr> <tr> <td><input type="checkbox"/> INCLUDED</td> <td><input type="checkbox"/> INCLUDED</td> </tr> <tr> <td><input type="checkbox"/> NOT INCLUDED</td> <td><input type="checkbox"/> EXEMPT</td> </tr> <tr> <td><input type="checkbox"/> NON-DUTIABLE</td> <td><input type="checkbox"/> TAXABLE</td> </tr> <tr> <td></td> <td><input type="checkbox"/> ZERO-RATED</td> </tr> </table>	<u>DUTY</u>	<u>GOODS AND SERVICES TAX</u>	<input type="checkbox"/> INCLUDED	<input type="checkbox"/> INCLUDED	<input type="checkbox"/> NOT INCLUDED	<input type="checkbox"/> EXEMPT	<input type="checkbox"/> NON-DUTIABLE	<input type="checkbox"/> TAXABLE		<input type="checkbox"/> ZERO-RATED	<p>F.O.B. POINT: GSCS locations</p> <hr/> <p>PAYMENT TERMS:</p> <hr/> <p>SHIPMENT CAN BE MADE _____ DAYS AFTER RECEIPT OF FIRM ORDER</p> <hr/> <p>PROPOSED METHOD OF SHIPMENT:</p> <hr/> <p>ESTIMATED SHIPPING WEIGHT:</p>	<hr/> <p>SUPPLIER'S REFERENCE AND DATE</p> <hr/> <p>SUPPLIER NAME</p> <hr/> <p>AUTHORIZED REPRESENTATIVE (PRINT OR TYPE)</p> <hr/> <p>I/WE HEREBY OFFER TO PROVIDE THE ABOVE GOODS AND/OR SERVICES TO GREATER SASKATOON CATHOLIC SCHOOLS IN ACCORDANCE WITH THE TERMS AND CONDITIONS SET OUT AND/OR REFERRED TO HEREIN AND INCLUDING ANY ADDENDA RECEIVED.</p> <hr/> <p>SIGNATURE</p>
<u>DUTY</u>	<u>GOODS AND SERVICES TAX</u>											
<input type="checkbox"/> INCLUDED	<input type="checkbox"/> INCLUDED											
<input type="checkbox"/> NOT INCLUDED	<input type="checkbox"/> EXEMPT											
<input type="checkbox"/> NON-DUTIABLE	<input type="checkbox"/> TAXABLE											
	<input type="checkbox"/> ZERO-RATED											
<p>QUOTED PRICES REMAIN FIRM FOR _____ DAYS FROM DUE DATE OF QUOTATION.</p>												