



RFP NUMBER: 2019-12-250

ISSUE DATE: September 9, 2019

REQUEST FOR PROPOSAL

EMERGENCY DISPATCH PROTOCOL SOFTWARE

RESPONSE DUE: October 1, 2019 at 3:00 PM PDST

ACCEPTANCE PLACE (Delivery/Mail): South Sound 911
955 Tacoma Ave S., Suite 102
Tacoma, WA 98402

EMAIL/FAX RESPONSE: Email/FAX responses not accepted

RESPONDENT QUESTIONS DUE: September 20, 2019 /3:00 PM PDST

PRE-BID MEETING INFO: None
RSVP for this meeting by email to
Mary.Schindler@SouthSound911.org

PACKAGE LABEL (Delivery/Mail): Label must include the solicitation number

LATE SUBMITTALS: Late submittals will not be accepted

PUBLIC OPENING: There will be no public opening

View complete RFP documents at <https://southsound911.org/budget-finance/purchasing/bids>
View standard terms and conditions at <https://southsound911.org/budget-finance/purchasing/>

The authorized points of contact for this RFP:

Mary Schindler
253-798-7232
253-798-7874 (Fax)
Mary.Schindler@SouthSound911.org

Janet Caviezel
253-798-2970
Janet.Caviezel@SouthSound911.org

I. RFP 2019-03-250 INFORMATION

A. PROJECTED CALENDAR OF EVENTS

The schedule of events concerning this RFP is as follows:

Publish and issue RFP.....	September 9, 2019
Pre-Proposal Questions.....	September 20, 2019, due at 3:00 PM, PDST
Pre-Proposal Conference.....	None
Response Due Date.....	October 1, 2019, at 3:00 PM, PDST
Proposals evaluated.....	Begin October 2, 2019
Contract Negotiations.....	Following apparent successful respondent notification
Award Recommendation.....	Begins at the end of the negotiation process
South Sound 911 Policy Board Approval....	Next meeting held
Award Date.....	Same date as Board meeting
Work commences.....	Estimated November 15, 2019
Work is completed.....	Estimated June 1, 2020

This is a tentative schedule and may be altered.

B. PROJECT REQUIREMENTS

The purpose of this RFP is to obtain proposals from qualified parties as to their costs, ability, and qualifications to provide a CAD integrated emergency dispatch protocol system including Emergency Medical Dispatch (EMD) Emergency Fire Dispatch (EFD) and Quality Assurance. Additionally, the system will be required to have Emergency Police (or Law Enforcement) Dispatch (EPD) as a future capability.

C. PROPOSAL REQUIREMENTS

By submitting a proposal, the Respondent agrees to provide all products and services specified with the RFP, at the times and prices indicated, pursuant to all requirements and specifications as contained therein, including any found in South Sound 911 terms and conditions, insurance requirements, and sample contract available on the South Sound 911 purchasing webpage.

Proposals must provide a written, clearly labeled, response to each and every section below. Proposals must be comprehensive, covering the design, installation, maintenance and support including on-site support, training services, and all associated costs.

Responses that reference separate documents must indicate document name and page/location of the referenced information for each requirement. Responses must be entirely self-contained. For example, links to web pages or other documents not contained in the submittal are unacceptable.

Submittal Copies

One (1) original (**marked "Original"**) and three (3) copies (**marked "Copy"**), and One (1) electronic copy in PDF format on USB portable electronic memory device.

Proposal Budget

The proposal budget shall include line items for the following. Lump sum budgets are not acceptable.

1. Software
2. Project management, design, consultation, and implementation
3. Training
4. Other associated costs (list)
5. Annual maintenance cost for system, years 1-5.
6. Annual maintenance cost maximum increase percentage for years 6 and beyond.

For general RFP requirements and information, see Section II.

D. WORK REQUIREMENTS - TECHNICAL OR REQUIRED SERVICES

Scope of Services and Software Requirements for Computer Aided Dispatch (CAD) Integrated Emergency Dispatch Protocol and Quality Assurance System

1. Deliverables and System Requirements

For each line item description below, write the page number or numbers in the corresponding column where information can be verified as “Yes” or for a written explanation for answers other than “Yes.” The deliverables set forth in this RFP should not be considered a complete list of all required elements.

Deliverables and System Requirements are numbered for convenience only.

DELIVERABLES AND SYSTEM REQUIREMENTS	RESPONSE			
	YES	YES WITH CONDITIONS	ALTERNATIVE PROPOSAL	NO
1. Proposal is comprehensive, covering the design, implementation, maintenance, support, and training services and all associated costs				
2. Proposal includes comprehensive implementation, consultation and project management services for EMD/EFD including on-site support				
3. Proposed emergency dispatch protocol system can be integrated with Hexagon I/CAD v9.3 MR4 or v9.4 CAD system.				
4. Proposal includes 24/7/365 technical support for proposed server and workstation software				
5. Proposed system has future capability for Emergency Police Dispatch (EPD) that complies with the requirements stated herein				
6. Proposal includes a Service Phase Agreement that meets the following minimum criteria:				
a) All calls and e-mails to support will be recorded and available to users				
b) Critical Events (unable to use protocol software with major disruption of user service) - Vendor will accept and commence work on the call within no more than 4 hours and resolved within no more than 7 hours.				
c) Major Events (localized disruption of service, but not system wide) – Vendor will accept and commence work on the call within no more than 4 hours and resolved within 5 working days.				
d) Administrative/Minor Inquiries - Vendor will accept and commence work on the call within no more than 5 working days and resolved within 20 working days or as agreed with user.				
7. Proposal includes a single point-of-contact and responsibility for non-technical support issues or problems with the system.				
8. Proposal includes a written description of the medical-approval, ongoing review, and revision process for the system’s EMD protocols.				

DELIVERABLES AND SYSTEM REQUIREMENTS	RESPONSE			
	YES	YES WITH CONDITIONS	ALTERNATIVE PROPOSAL	NO
9. Proposed system meets or exceeds all applicable national criteria or guidelines set by ASTM, NHTSA, NFPA, AHA,, USDOT, and NAEMSP (see Glossary)				
10. Proposed system includes a quality assurance call review process.				
11. Proposed system utilizes a single, unified protocol for consistency, with no protocol customization by individual agencies or organizations; except proposals may allow for the modification of Pre-Arrival instructions with the approval of South Sound 911's medical director). Proposed system allows first-responder agencies to separately determine which resources should respond to calls in their jurisdiction, based on patient types or codes.				
12. Proposed system utilizes scripted case entry questions for gathering vital information including address, phone number, chief complaint, age, sex, conscious or unconscious, breathing or not breathing and number of victims.				
13. Proposed system has scripted key questions for each separate chief complaint and that are specific to the patient's chief complaint.				
14. Proposed system has patient types or condition codes for categorizing patients according to acuity, mechanism of injury and scene circumstance.				
15. Proposal includes eleven (11) full use production protocol software workstation licenses, seven (7) training protocol software workstation licenses, and all server-side software licenses to support both a production and training environment.				
16. Proposal includes three (3) full use protocol software workstation licenses (and any potential server license(s) required) for use at the emergency backup center at no additional cost.				
17. Proposed system has patient types or condition codes allowing the ability to determine what resources to send on each of the separate coding schemes.				
18. Proposed system must have scripted Pre-Arrival instructions.				
19. Proposed system includes a protocol software platform capable of running under Microsoft Windows 10 as the primary EMD/EMD tool.				
20. Proposal includes a written description of how system back-up is provided should call-taking software become temporarily unavailable.				
21. If the proposed system uses manual card sets for backup, then 21 EMD/EMD guide cards or card sets (flip-file protocol system) with Pre-Arrival instructions are included.				
22. Proposed system includes automated Quality Assurance Case Review Software for specific use of EMD/EMD.				

23. Proposed system can provide reports that reflect any period of time or data field requests, such as current week, month, or year to date statistics.				
24. Proposal includes a written description of additional available options or extensions, such as agency accreditation, and a comprehensive nurse triage protocol system and software for non-emergency medical calls that integrates with the proposed EMD protocol and CAD software.				

DELIVERABLES AND SYSTEM REQUIREMENTS	RESPONSE			
	YES	YES WITH CONDITIONS	ALTERNATIVE PROPOSAL	NO
25. Proposal includes vendor provided materials and staff for EMD/EMD dispatcher training, initial certification, technical support, consultation services and warranty services. Recertification training will be by vendor provided materials and/or staff."				
26. Proposal includes vendor provided Quality Assurance software training.				
27. Proposal includes vendor provided Quality Assurance Call Reviewer training and certification.				
28. Proposal includes unlimited licenses for responder field guide for EMD/EMD protocols in the form of a mobile Apple/Android app.				
29. Proposal includes plan to keep the software current with Windows 10 update cadence.				
30. Proposal includes the method by which software is updated and how often the vendor plans to update any proposed software, as well as any associated costs for said updates.				
31. Proposal includes minimum hardware requirements for workstations and servers.				
32. Proposal includes recommended network diagram including workstations and servers for both protocol and quality assurance software.				
33. Proposed maintenance plan includes all updates, upgrades, IT phone and/or remote support, and up to 10 onsite tech consulting or continuing education training sessions per year.				
34. Proposal confirms current version protocol software system has history of 99.999% or greater uptime reliability.				
35. Proposal includes all costs associated with services and software requirements in this document.				
36. Proposal includes a complete timeline for the project, with a projected go-live date of June 1, 2020				
37. Respondent is willing to extend Permissive Cooperative Procurement to other public contracting agencies who may establish contracts or price agreements under the terms, conditions and prices of any contract resulting from this RFP, to any purchasing contracting agency, as that term is defined in RCW 39.26.060. Contracts or price agreements between the Respondent and other purchasing contracting agencies would be entirely				

independent of and have no effect on the contract resulting from this RFP.				
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2. Unanticipated and Alternative Technical Functionality

If the proposed system contains functionality over and above that which is specified in this RFP, or is able to achieve the same functional results and meet South Sound 911’s technical and functional needs in an alternative manner, such features and functionality may be included for consideration in the Respondent’s proposal.

3. Work Performed by South Sound 911

South Sound 911 staff shall make available sufficient hours of staff personnel as is required to meet with the contractor and provide such information as required. South Sound 911 will assign a project manager who will oversee the work and provide support as needed.

Other specific duties South Sound 911 will perform include:

- Technical assistance for installation on individual workstations, servers, and network access
- Technical security requirements

South Sound 911 staff will provide selected contractor with:

- Contact names and information of partner agencies
- Assist in the organization of presentations and education of police, fire and medical partner agencies.
- Provide current dispatch call types and response plans
- Provide dispatch operational support
- Provide classrooms and audio/visual equipment for staff training.

4. Deliverables and Schedule

Deliverables shall be considered those tangible resulting work products which are to be delivered, such as reports, draft documents, data, interim findings, drawings, schematics, training, meeting presentations, final drawings. Deliverables and schedule for this project shall include:

- a) Written documentation of all technical requirements, hardware and network diagrams delivered within 5 days of contract signature
- b) Within 7 days of contract signature, conduct kick off meeting and written summary of meeting including project timelines for implementing EMD/EFD within 12 months.
- c) Successful vendor will contact South Sound 911 partner agencies to schedule introductory meetings, response planning, and will provide a written schedule of meetings within 14 days of contract signature.
- d) Within 14 days of contract signature, present written plan for training South Sound 911 dispatch staff, training & support staff, and administrative staff in EMD, EFD, quality assurance, and any other software or programs that are part of the vendor’s system.

All deliverables and resulting work products from this contract will become the property of South Sound 911.

5. Place of Performance

Contract performance may take place in South Sound 911’s facilities, the contractor’s facility, a third party location or any combination thereof.

South Sound 911 facilities include: 2415 S. 35th Street, Tacoma, WA 98409
 1102 39th Avenue SE, Puyallup, WA 98374
 955 Tacoma Avenue S, Tacoma, WA 98402
 415 Tacoma Avenue S, Tacoma, WA 98402

6. Period of Performance

South Sound 911 anticipates having the selected contractor begin work on the projected “work commences” date for a contract lasting up to 5 years for the initial term with the option to renew annually thereafter. Proposals containing earlier completion of the contractor's work and expedited Statements of Work are acceptable and encouraged.

7. Insurance – Proof of Coverage

Work shall not commence until all insurance requirements have been met and certificates thereof have been provided to South Sound 911. All insurance requirements shall be as indicated in the Insurance Certificate Requirements found on the South Sound 911 purchasing webpage, or as stipulated within the contract.

8. Public Safety

Contractor and sub-contractor personnel who will be on site at South Sound 911 will be required to pass a criminal background check, will be required to check in and out while on-site, and will be issued contractor badges.

E. SELECTION PROCESS AND EVALUATION CRITERIA

Responses to this RFP will be evaluated and ranked by a committee comprised of members chosen at the discretion of South Sound 911. This evaluation process will be based on criteria listed below. The relative weight is intended as a general indication as to which criteria is most important to South Sound 911 and a general guide to the evaluators who participate in the process. South Sound 911 reserves the right to give each criterion such weight as it deems appropriate.

EVALUATION OF PHASE 1

EVALUATION CRITERIA – PHASE 1	
Criteria	Maximum Points
1. Functional Technical, including but not limited to provision for manual backup of scripts and degree of integration with Hexagon I/CAD v9.3 MR4 or v9.4 CAD system,	40
2. References: Three (3) from 911 dispatch agencies within United States.	15
3. Project Approach / Capability including but not limited to future expandability, protocol development, and configurability of response as determined separately by each first-responder agency served by South Sound 911.	20
4. Proposed Cost	25
TOTAL	100

Three references are required for this project. See the General Information section for details.

The evaluators may focus on only a limited number of proposals based on the scores from the written proposals in Phase 1 or may proceed directly to contract negotiation and award. If a second phase is determined to be in the best interest of South Sound 911, the number of proposals chosen for Phase 2 evaluations depends on whether the evaluation committee believes such proposals have a reasonable chance of leading to the award of a contract.

EVALUATION OF PHASE 2 – PRESENTATIONS AND DEMOS

If a second evaluation phase is determined to be necessary, this next step will consist of oral presentations, demonstrations, and further clarification of the Respondent’s submittal with a question-and-answer segment. Respondents invited to participate in Phase 2 will be given additional information regarding desired content a reasonable length of time before the scheduled presentation occurs.

The scoring of the Phase 2 will be as follows:

EVALUATION CRITERIA – PHASE 2	
Criteria	Maximum Points
Content of Demonstration or Presentation	100
TOTAL	100

Following completion of the Phase 2 scoring, each Respondent’s Phase 2 score will be added to their Phase 1 score to determine their Total Overall Score. South Sound 911 may conduct simultaneous competitive negotiations with the two highest scored Respondents. Optionally, at South Sound 911’s discretion, the highest scoring proposal, based on the Total Overall Score, may be identified as the Apparent Successful Respondent (ASR), and contract negotiations will follow with the ASR. If a contract with the ASR cannot be reached within a time period deemed reasonable to South Sound 911, South Sound 911 may negotiate with Respondents further down the list or cancel the solicitation.

II. GENERAL INFORMATION

South Sound 911 is a voter-approved, consolidated public safety answering point (PSAP) providing 911, dispatch, records management and technology services for law enforcement, fire and emergency medical service (EMS). South Sound 911 serves all 37 police and fire districts in Pierce County, Washington. South Sound 911's mission is to provide a modern, unified emergency communications and response system to protect and serve our communities and partner agencies. South Sound 911 is governed by a ten member Policy Board comprised of elected officials from each of the member agencies and one official from a partner city or town with a population under 50,000.

GENERAL RFP INFORMATION

All proposals will be received by delivery to South Sound 911, 955 Tacoma Avenue South, Tacoma, WA 98402.

Proposals received will be evaluated by a South Sound 911 Selection Advisory Committee (SAC). South Sound 911 reserves the right to award in the best interest of South Sound 911, including to award to more than one Respondent, to waive irregularities, or to not award a contract at all. South Sound 911 also reserves the right to issue a new Request for Proposal.

All Respondents will be expected to read, understand, and comply with the standard South Sound 911 terms and conditions for solicitations, services and supplies found on the South Sound 911 purchasing website <https://southsound911.org/budget-finance/purchasing>. A copy of the terms and conditions can be obtained in person at the South Sound 911 Budget and Finance Department, 955 Tacoma Avenue S., Suite 102, Tacoma, Washington, or by email request to Mary.Schindler@SouthSound911.org.

The Apparent Successful Respondent(s) (ASR) will be expected to enter into a contract with South Sound 911 that allows for cooperative purchasing by other governmental entities. Contractor and sub-contractor personnel who will be on site at South Sound 911 will be required to pass a criminal background check.

A. ANSWERS TO RESPONDENT INQUIRIES

Any questions concerning the RFP must be submitted in writing to Mary Schindler, via fax (253-798-7874) or by email to Mary.Schindler@SouthSound911.org by 3:00 PM Pacific Daylight Saving Time on September 20, 2019. Answers to questions submitted will be an Addendum to the bid document and will be posted to the following website: <https://southsound911.org/budget-finance/purchasing/bids> by end of business within 3 working days. It is the Respondent's responsibility to check the website.

South Sound 911 will not be responsible for unsuccessful submittal of questions, and no further written questions will be accepted after the deadline stated in the Projected Calendar of Events. South Sound 911 also reserves the discretion to group similar questions into one single answer or not to respond, in its discretion, including and not limited to when the information is confidential.

All communications concerning this acquisition should be directed to Mary Schindler. Unauthorized contact regarding the RFP with any South Sound 911 employees may result in disqualification.

B. RFP REVISIONS

In the event it becomes necessary to revise any part of the RFP, addenda will be posted on the designated website. If an addendum to this RFQ is issued, Respondent will acknowledge receipt of the addendum in its submittal. Respondents not indicating receipt will be construed as though the addendum has been received and acknowledged, and submission of a proposal will constitute acknowledgement of the same. Addenda will

be posted to the South Sound 911 website bids page. It is the Respondent's responsibility to check the website.

Respondents may sign up to receive a text message from the website <https://southsound911.org/budget-finance/purchasing/bids>.

C. RESPONSIVENESS

Proposals must provide ninety (90) days for acceptance by South Sound 911 from the due date for receipt of proposals. All proposals will be reviewed by South Sound 911 to determine compliance with the requirements and instructions specified in this RFP. The Respondent is specifically notified that failure to comply with any part of the RFP may result in rejection of the proposal as non-responsive. South Sound 911 reserves the right, in its sole discretion, to waive irregularities deemed by South Sound 911 to be immaterial.

D. PROPOSAL FORMAT

Hard Copies: The original response is to be marked "original;" copies are to be marked "copy." Hard copies are required to be on standard 8 ½ by 11 inch paper unless otherwise noted in the RFP.

USB Electronic Copies: Electronic copies in PDF format on USB portable electronic memory shall be submitted in portable document format (pdf) or image file formats. Documents must be capable of being opened, read, and disseminated to accommodate the solicitation process. If electronic copies are submitted in multiple documents, the documents must be numbered in compilation order to mirror hard copy submittals. Document must be printable on 8 ½ by 11 inch paper

South Sound 911 will not be responsible for unsuccessful submittal of documents. The response shall be entirely self-contained. For example, links to web pages or other documents not contained in the submittal are unacceptable. The order and sections of responses should match those listed below, Proposal Content to be Submitted.

E. COSTS TO PREPARE PROPOSAL

South Sound 911 is not liable for any costs incurred by the Respondent for the preparation of a proposal submitted in response to this RFP, for conducting any presentations to South Sound 911, or any other activities related to responding to this RFP.

F. PROPOSALS PROPERTY OF SOUTH SOUND 911

All proposals, accompanying documentation and other materials submitted in response to this RFP shall become the property of South Sound 911 and will not be returned.

G. PROPRIETARY INFORMATION/PUBLIC DISCLOSURE

To the fullest extent permitted under law, all proposals received shall remain confidential until the evaluation is completed and the successful Respondent is selected and approved. Thereafter, proposals shall be deemed public records. **See Standard Terms and Conditions** <https://southsound911.org/budget-finance/purchasing>.

H. CONTRACT OBLIGATION

The Apparent Successful Respondent(s) will be expected to enter into a contract with South Sound 911, which is substantially the same as the sample contract and its general terms and conditions, found on the South Sound 911 purchasing website. The contract must allow for cooperative purchasing by other governmental agencies.

(Left intentionally blank.)

I. POST-EVALUATION

1. Notification of Selected Responses

Respondents will be notified when a selection has been made of responses that are eligible for further evaluation, if applicable, or when a selection has been made of Apparent Successful Respondent(s). Failure to include an e-mail address or fax number may result in no notification.

J. PROPOSAL CONTENT TO BE SUBMITTED

The following information shall be submitted.

1. Cover letter including date and signature, with RFP and title, full legal name and address of proposing entity, RFP contact name, email address, phone number, and street/ mailing address.
2. Completed and signed proposal signature page.
3. Proposal and budget as required in the project-specific section of this RFP. It is expected Respondents will articulate how their response meets the deliverables set forth in this RFP.
4. Experience and Qualifications
 - a) History
Provide a brief description and history of available resources and a listing of relevant products and technologies Respondent has utilized while delivering similar services as outlined in the project requirements.
 - b) Qualifications
Provide information that highlights your particular abilities to successfully complete the services outlined in the scope of work and requirements.
 - c) Experience
Describe your experience with providing the services outlined in the project requirements.
5. References
South Sound 911 reserves the right to contact references and utilize past performance information at any time during the evaluation process in the sole discretion of South Sound 911. South Sound 911 reserves the right to contact references other than those included in the submittal and may also consider its own past performance information and experience when evaluating proposals from firms that have performed work for South Sound 911.

Provide contact information for the number of referenced required. Information should include, at a minimum:

- Company name
- Contact’s name
- Contact’s title
- Mailing address
- Fax Number
- Telephone number
- E-mail address
- Description of services provided as it relates to this project

South Sound 911 will make a reasonable attempt to contact each reference three (3) times. If after three (3) attempts the reference does not respond, then that reference shall not be evaluated, and the Respondent shall receive 0 points for that reference. The Respondent shall only be evaluated on their remaining references. If the Respondent provides more than the requested number of references, references beyond the requested number of references provided may not be contacted, evaluated or

considered. Failure to provide references may result in the Respondent's proposal being rejected as non-responsive.

6. Conflicts of Interest

The Respondent shall document any conflict(s) of interest due to other clients, contracts, or property interest. Include a sworn statement certifying that no member of ownership, management, or staff has vested interest in any aspect of this project (Non-Collusion Affidavit).

- a) Provide a statement that no assistance in preparing the response was received from any current or former employee of South Sound 911 whose duties relate(s) to this RFP, unless such assistance was provided by a South Sound 911 employee in his or her official public capacity and that neither such employee nor any member of his or her immediate family has any financial interest in the outcome of this RFP.
- b) State if the Respondent or any employee of the Respondent is related to a South Sound 911 employee. If there are such relationships, list the names and relationships of such parties. Include the position and responsibilities within the Respondent's organization of such Respondent employees.
- c) State whether any of the individuals to perform work on the contract is a current South Sound 911 employee or a former South Sound 911 employee.

7. Required Supplemental Information

a) Financial Information

- (1) Status of Firm —if a corporation, list the state and date of incorporation.
- (2) If other than a corporation, list all general partners, joint ventures, persons or entities with an interest of ten percent (10%) or more in the Firm, indicating the title, if any, and the percentage of the interest of each.
- (3) Failure to Complete Prior Projects
Disclose whether Respondent has ever failed to complete work as outlined in the Scope of Work or similar project, within the past two (2) years. If so, list the entity for which the project was to be performed and explain why the work was not completed.

b) Litigation

State the case number and party names of all litigation in which the Respondent has been named that has been filed since January 1, 2009. The Respondent may omit any employment-related cases. It is not sufficient to state that litigation has no effect on this procurement. FAILURE TO DISCLOSE will result in disqualification of the Respondent and, if applicable, may be grounds for termination of any contract entered with the Respondent. If none, so state.

c) Other

Include any supplemental information the Respondent thinks will be valuable to South Sound 911 in evaluating the qualifications of the Respondent to provide the services and/or goods described in this RFP.

K. AWARD CRITERIA

It is the intent to award at least one contract for the procurement listed in these specifications. The Respondent who can comply with the provisions and specifications herein, and provided such proposal is reasonable and is in the best interests of South Sound 911 to accept, will be offered an award. South Sound 911 reserves the right to award more than one contract, in the best interests of South Sound 911.

South Sound 911, however, reserves the right to reject any and all proposals, waive minor deviations or informalities, not award a contract, or issue a subsequent RFP.

L. ADDITIONAL INFORMATION FOR RFP EVALUATION PROCEDURES

1. Request for Clarification

As part of the evaluation process, and at the discretion of the evaluation committee, Respondents may be asked to clarify specific points in their proposal[s]; however, under no circumstances will Respondents be allowed to make changes to their proposals.

2. Interviews

The evaluators may request an interview or demonstration from selected Respondents. If a Respondent declines the request for any reason, the Respondent may be eliminated from further consideration.

PROPOSAL SIGNATURE AND DECLARATIONS PAGE



All proposals must be in ink or typewritten and must be executed by a duly authorized officer or representative of the bidding/proposing entity. If the bidder is a subsidiary or doing business on behalf of another entity, so state, and provide the firm name under which business is hereby transacted.

Hard copy proposals submitted by delivery must be sent to South Sound 911, 955 Tacoma Avenue South, Suite 102, Tacoma, WA 98402.

PROPOSAL FOR SPECIFICATION NO. 2019-12-250 EMERGENCY DISPATCH PROTOCOL SOFTWARE

The undersigned Respondent hereby agrees to execute the proposed contract and furnish all materials, labor, tools, equipment and all other facilities and services in accordance with these specifications.

The Respondent agrees, by submitting a proposal under these specifications, that, in the event, any litigation should arise concerning the submission of proposals or the award of contract under these specifications, or Request for Proposals, the venue of such action or litigation shall be in the Superior Court of the State of Washington, in and for the County of Pierce.

SOUTH SOUND 911 STANDARD TERMS AND CONDITIONS

The undersigned Respondent agrees, by submitting a proposal under these specifications, that the undersigned has read and understands the standard terms and conditions for South Sound 911.

Non-Collusion Declaration

The undersigned Respondent hereby certifies that this proposal is genuine and not a sham or collusive proposal, or made in the interests or on behalf of any person or entity not herein named; and bidder/Respondent has not directly or indirectly induced or solicited any contractor or supplier on the above work to put in a sham bid/proposal or any person or entity to refrain from submitting a proposal; and that Respondent has not, in any manner, sought by collusion to secure to itself an advantage over any other contractor(s) or person(s).

Respondent's Registered Name

Signature of Person Authorized to Enter into Contracts for Respondent

Address

Printed Name and Title

City, State, Zip

Date

(Area Code) Telephone Number / Fax Number

State Business License (if licensed other than WA, please also specify the state) WA: Unified Business Identifier (UBI)

E.I.No. / Federal Social Security Number Used on Quarterly Federal Tax Return, U.S. Treasury Dept. Form 941

ADDENDUM ACKNOWLEDGEMENT

Addendum No. 1 _____ Addendum No. 2 _____ Addendum No. 3 _____ Addendum No. 4 _____

THIS PAGE MUST BE SIGNED AND RETURNED WITH SUBMITTAL

ATTACHMENT 1: GLOSSARY

CAD – Computer Aided Dispatch

EMD – Emergency Medical Dispatch

EFD – Emergency Fire Dispatch

EMS – Emergency Medical Service

EPD – Emergency Police Dispatch

ASTM – ASTM International

NAEMSP – National Association of EMS Physicians

NHTSA – National Highway Traffic Safety Administration

NFPA – National Fire Protection Association

AHA – American Heart Association

CPR – Cardiopulmonary Resuscitation

USDOT – United States Department of Transportation