



Commercial Vehicle Safety Alliance

Improving uniformity in commercial motor vehicle safety and enforcement

Request for Proposals - Roadside Inspection Data Analysis and Evaluation

General Information

Purpose

The Commercial Vehicle Safety Alliance (CVSA) is accepting proposals to provide data analysis and general technical support for extracting, evaluating, and analyzing inspection data from the Federal Motor Carrier Safety Administration's Motor Carrier Management Information System (MCMIS) database relevant to key nationwide roadside commercial vehicle inspection campaigns.

The purpose of this Request for Proposal (RFP) is to solicit proposals from candidate organizations, conduct a fair evaluation of candidate proposals based on criteria identified herein, and select the appropriate candidate to work with CVSA.

About CVSA

CVSA is an international not-for-profit organization comprised of local, state, provincial, territorial, and federal motor carrier safety officials and industry representatives from the United States, Canada and Mexico. Our mission is to promote commercial motor vehicle safety and security by providing leadership to enforcement, industry and policy makers.

CVSA works closely with U.S. and Canadian governments to create effective training materials in the areas of commercial vehicle enforcement, providing an essential continuity of program content and practices.

Proposal Guidelines

This Request for Proposals follows with CVSA's open and competitive solicitation and selection process. Proposals must be signed by an agent or representative of the organization submitting the proposal.

CVSA will give preference to proposals for this project from organizations not requiring outsourcing of parts of the proposed work. Additionally, all costs included in proposals must be all-inclusive to include any outsourced or contracted work. Any proposals which call for

outsourcing or contracting work must include a name and description of the organizations being contracted. Costs and fees should include explanation. Contract terms and conditions will be negotiated upon selection of the winning bidder. All contractual terms and conditions will be subject to review by CVSA legal counsel and will include scope, budget, schedule, and other necessary items pertaining to the project.

Proposal Preparation

We would like your proposal to be as accurate as possible. In order to do so, we encourage you to read the entire RFP carefully, and contact CVSA with any questions that arise rather than rely on assumptions. Proposals and related inquiries should be directed to:

Adrienne Gildea
Deputy Executive Director
301-830-6157
adrienneg@cvsa.org

Deadline

Proposals will be accepted through Friday, February 24, 2017.

Any proposals received after this date and time will be returned to the sender. Please provide us with an overview of your organization's expertise as it relates to this project, including relevant experience of key staff. Your proposal should address specific requirements outlined in the statement of work below.

Project Scope

The scope of this project includes coordinating with CVSA to request Census, Crash, and Inspection and other data files from the Federal Motor Carrier Safety Administration MCMIS database administrator, organize and evaluate inspection data from select inspection campaigns or events, principally the CVSA International Roadcheck and Operation Airbrake campaigns.

Request for Proposal and Project Timeline

CVSA is requesting proposals by the deadline. Reviews of proposals are expected to be completed and a decision on top candidate(s) will be made within fourteen days. Winning candidate organization will then be contacted to finalize contract, as mutually agreeable.

Contract period will be from time of finalized contract through August 31, 2017.

Budget

Proposed budget for the project should be commensurate with the scope of work.

Bidder Qualifications

Proposals should include qualifications of the organization and key personnel.

Proposal Evaluation Criteria

Contract will be awarded based on the following criteria:

- Qualifications of key personnel
- To extent possible, familiarity and experience with MCMIS data and analysis
- Proposed budget commensurate with scope

Statement of Proposed Work

Support for Inspection Campaign

Awardee will work with CVSA to prepare to identify, extract, analyze and compare Motor Carrier Safety Information Systems (MCMIS) inspection data and related reports from CVSA member states relevant to CVSA's International Roadcheck, a commercial vehicle Selective Traffic Enforcement (STE) safety enforcement campaign to be held in June 2017. Awardee will assist CVSA in obtaining and evaluating inspection data through standard jurisdictional reporting to MCMIS as well as customized reporting to CVSA, as appropriate.

Analysis of Selective Traffic Enforcement (STE) Data from the Motor Carrier Management Information System (MCMIS) For Select Violations Categories

Analysis of Selective Traffic Enforcement Event (STE) Data – Based on data obtained from MCMIS database, and working with database managers, awardee will help assemble and characterize STE event data to assemble a results dashboard for observation of results and for ready comparison to prior years' events. This will include the incorporation of Census and Crash data with the Inspections data to normalize violation data with select carrier demographics.

Analysis may also include preparation of select data tables as requested by CVSA mutually agreed upon, potentially including cost-added modifications during period of performance.